

UNIVERSITY OF CALIFORNIA, MERCED

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SANTA BARBARA • SANTA CRUZ

GRADUATE STUDENT ASSOCIATION

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UNIVERSITY OF CALIFORNIA, MERCED

5200 NORTH LAKE ROAD

MERCED, CA 95343

August 2, 2013

Graduate Student Association Meeting Minutes

Date: August 2nd, 2013

Call to Order: 2:04 pm

Location: KL474

In Attendance:

Henry Pai, *President*

Eddie Gibb, *Academic Affairs Officer*

Jason Davis, *External Vice President*

Janelle Szary, *Internal Vice President*

Aaron Cowles, *Public Relations-Community Outreach Officer*

Brandon Stark, *Secretary*

Alyse Pittman, *Treasurer*

Kristynn Sullivan, *Ex Officio*

~~Rachael Martin, *Staff Liaison*~~

Josh Franco, *UAW2865 Representative*

Previous Meeting Minutes Approved

Old Business:

1. Final Updates:

- a. Rachael's involvement in GSA
 - i. Update: Reiterate Rachael to be invited to all GSA meetings
- b. Lyceum Series Submission
 - i. Update: Completed
- c. Graduate Dean Interviews
 - i. Update: Three interviews completed
 - ii. Update: Fourth called out sick – will reschedule
- d. GROW

- i. Graduate Student Panel: August 13th, 11:40-12:25pm and lunch at 12:30pm
 - ii. Available for attendance: Henry, Jason, Aaron, Brandon, Eddie
 - iii. Topics: Q&A, Small plug about GSA
- e. GSA Directory
 - i. Update: Completed

2. Ongoing Action Items

- a. Last Year's Budget
 - i. Update: Still awaiting further information
- b. Split GRC Assignment
 - i. Discussion
 - 1. Expected separation between graduate academic program management and research management
 - ii. Graduate Council Seat Discussion
 - 1. Maintain as President's committee assignment
 - iii. Research Council Seat Discussion
 - 1. Very important seat
 - 2. Suggestion: Needs to be a reliable member – *Kristynn*
 - 3. Suggestion: Assign a GSA member
 - 4. Resolution:
 - a. GSA Secretary has no mandatory Committee Assignment
 - b. Brandon volunteers
- c. Committee Rally Planning
 - i. Discussion
 - 1. Include tie-in with Ice Cream Social
 - 2. Suggested Date: Sept 5th, 2013
 - 3. Overview of committees gathered so far
 - a. See last year's committee assignments
 - b. Need to complete list by August 22nd
 - c. Email to the various committee contacts
 - 4. Reiterate need for flyers and advertisement
 - 5. Does the Committee form need updating? – *Eddie*
 - ii. Action Item:
 - 1. Email various committee contacts
 - 2. Draft email for announcement
 - 3. Contact Jen when ready for further planning
- d. Delegate Assembly
 - i. Discussion
 - 1. Suggestion: Define member's roles - *Henry*
 - 2. Suggestion: Bring small meetings with the various Deans - *Henry*

- e. Grad Pad Funding/Beer Garden
 - i. Update: Charles Nies mentioned something about furniture - *Kristynn*
 - ii. Action Item: Kristynn to investigate
- f. GSA Website Project
 - i. Update: Project Initiated with UC Merced Media
 - 1. Hope to launch by Aug 13th
- g. GSA Dropbox
 - i. Update: Will distribute
- h. GSA Facebook/Social Media Campaign
 - i. No Update: Request a group photo
- i. Versatile Ph.D. Site
 - i. No Update: Waiting on more information
- j. Grad School Fair
 - i. No Update: Suggestion to utilize Delegate Assembly
- k. Castle Space Meeting
 - i. Update: Meeting tentatively scheduled for Aug 14th

New Business:

1. Introduced by: Henry

- a. Action Item: Budget Discussion
 - i. Budget Allocation Discussion
 - 1. Mandatory 5% towards Student Union – *Kristynn*
 - 2. Request for last year's budget
 - 3. In past years, majority of budget went towards **Travel Grants** – *Kristynn*
 - 4. Suggestion to continue to request 50% Travel Grant match promised by Sam Traina, Graduate Dean (atto promise)
 - 5. Two students going to UCSA Congress will need a check for \$145 per student
 - 6. In the past, undergraduate ASUCM supported trip due to GSA's small budget- *Kristynn*
 - ii. Decision:
 - 1. Request last year's budget
 - 2. Allocate budget at next meeting
- b. Action Item: GSA Yearly Events and GSA Leadership Program
 - i. Discussion
 - 1. GSA Yearly Events (What to keep and when)
 - 2. GSA Leadership Programs (Orientation, officer training, election, etc.)
 - 3. New information on Committee Rally – *Eddie*

4. New information for Service – Aaron
5. Under consideration: GSA Leadership event?
6. Proposed: Hot Chocolate Social for Winter Break?

Yearly Events		
Event	Assigned Lead	Date
Committee Rally	Eddie	~Sept
Ice Cream Social (One per Sem)		~with Committee Rally ~TBD
<i>Hot Chocolate Social</i>		<i>Winter Break</i>
Committee Orientation	Eddie – Coordinate with Rachael	(2 weeks after Rally)
Open Meetings		~Beginning of November ~Middle of March
Committee Thank You	Eddie	~Spring
Delegate Assembly	Janelle	
National Day of Service	Aaron	Sept 11 th , 2013
GSA Leadership		
Elections		~April
Officer Transition Meeting		~June
<i>Leadership Training</i>		~Fall

- ii. Decision:
 1. Consult with Rachael on available funding for social events (ice cream, hot chocolate socials)
- c. Meeting Recap: Henry met with Heather Wilensky, *Director of Alumni Relations* – July 31st
 - i. Discussion:
 1. UCOP Representatives visit to discuss Promise for Education Campaign
 2. Fundraising for need-based, Californian students
 3. Promissory funding model
 4. Only for undergraduate students
 - ii. Consensus:
 1. Does not benefit graduate students
 2. Not a GSA priority
- d. Update: CIO Search
 - i. Discussion:
 1. Arrived at next phase
 2. Will engage in meetings and Skype interviews

2. Introduced by Eddie

- a. Action Item: Committee Orientation
 - i. Discussion:
 1. Possible date (Sept 12th or 19th)
 2. Last year had light snacks
 3. Suggestion: Bring Jane Lawrence to speak
 4. Contact Rachael and Jen for assistance
 5. Suggestion: Bring a panel of previous committee members to discuss their experience.
 - ii. Action Item: Continue planning event

3. Introduced by Josh Franco (Representing UAW 2865)

- a. Update
 - i. Upcoming bargaining sessions
 1. Looking to secure better wages, better healthcare
 - ii. Point of Contacts
 1. Eric Chiu, *Chair*
 2. Patrick Wilkinson, *Recording Secretary*

4. Introduced by Brandon

- a. Action Item: GSA Email Archival
 - i. Discussion:
 1. Suggestion: CC GSA email account on all GSA related communication
 2. Keep an official record of all discussions for archival purposes
 - ii. Decision: Approved

5. Introduced by Aaron

- a. Action Item: National Day of Service
 - i. Discussion:
 1. Working with Vernetta Doty to set up a service project on Sept 11th
 2. Aim to develop community with incoming graduate students
 3. Looking to have 25-50 volunteers
 4. Helping to clean Lake Yosemite
 5. Working with undergraduate students, but on separate assignments
 6. No food provided
 7. Need to know by Sept 6th
 8. Advertisement plan: Announce at GROW, email announcement,

word-of-mouth

- ii. Action Item:
 - 1. Continue developing plan
 - 2. Prepare GROW announcement
- b. Action Item: Other Service Projects
 - i. Discussion: Graduate Student Tutoring
 - 1. Arrange for graduate students to tutor/mentor at a local middle/high-school.
 - 2. Payment in warm/fuzzing feelings
 - ii. Discussion: Science Fair with Boys & Girls Club
 - 1. Initial thoughts and planning
- c. Action Item: Café Scientific
 - i. Discussion:
 - 1. Contact person: Erin Stacy
 - 2. GSA asked to provide monetary support
 - 3. Still looking for a suitable location
 - 4. Still looking for additional speakers

6. Introduced by Kristynn

- a. Action Item: VC for Business and Administrative Services Committee Search
 - i. Discussion:
 - 1. VCBAS manages:
 - a. Business and Financial Services
 - b. Human Resources
 - c. Facilities Management
 - d. Construction and Design
 - e. Campus Police
 - f. Environmental Health and Safety
 - g. Administrative Operations
 - h. Early Childhood Education Center
 - ii. Request:
 - 1. Kristynn to solicit suggestions and characteristics to look for
 - 2. Will send out email

Action Items

- 1. Henry to coordinate with Rachael for next meeting
 - a. Suggested dates: August 12th or 13th
- 2. Email out fall semester availability
 - a. Note: Rachael works 9am-2pm

Request

1. Pictures of Cats – *Jason*
 - a. Motion Approved



Next Meeting:

Tentatively scheduled August 12th, 13th