

GSA Minutes 05/18/2011

Attendance

Katherine Amrine
Beth Hernandez-Jason
Rachael Martin
Joshua Phillips
Julie Phillips
Kristynn Sullivan

Minutes

Meeting called to order at 1:11pm

Katie – Officer Binders

- Binders for materials to give to the next officers
- USB drives also included for electronic documents

Minutes from last meeting approved.

GSA Officer Reports

Katie

- GRC
 - Last meeting over
 - Approving CRFs (Graduate Course Approvals)
 - BEST – Synthetic Biology
 - One course was prototyped as a video-lecture course, but seems problematic for graduate education (in collaboration with a university in Singapore).

Kristynn

Beth

Julie

- Budget Review
 - Updated from last meeting
 - \$1700 surplus for next year after summer travel cycle allotment
 - Maybe need to separate out the %10 for savings.
 - Maybe even get a separate account that might gather interest

- \$3720.45 (current balance)
- SFAC tax doesn't apply (we think \$25 is the cutoff)
 - 2% would go back to UCOP if we go over this (return to aid)
- ASUCM has a big deficit because they didn't pay this in the past (mainly due to misunderstanding, but it's bug money)
- Will check on return to aid and savings...
- Do we want to contribute to the Student Union?
 - We will match undergrads right now?
 - 4% we think
 - Katie moved that we match the undergrads...
 - Need to find separate way to get infrastructure to the building
 - Will be across little lake
 - All officers approved to match undergrad contribution by show of hand*
 - We should get space in the building
 - Some space will be in the new Rec Center building, and we need to stay on that to see if we can get that in the meantime
 - New chancellor is focusing on more space for everyone

Josh

- Going to check on online voting
 - Probably need to move to all online
- Read CRC report from Janelle to the officers
 - No concerns from our end

Katie

- TA process (official) audit has finished
 - Should not go through AP
 - Recommendation for Keith Alley to move it to the schools
 - Need another staff person in each school
 - Graduate division supposed to be compiling the report?
 - The auditors (2 Berkeley, 1 Davis,)
 - Had trouble even understanding what our current process was...
 - Time to draft a letter to the students to let them know what happened
 - Justified the focus group work this year
 - Might need to be done again, but need to discuss this in the future
- Fellowship updates
 - GRC agreed that giving back reports would be good
 - USAP was from old funding model, and Grad Div assumed new funding model

- Going to put together an emergency plan
 - Still talking with Sam Traina to keep this going
- GRC fellowships will continue next year
 - Need to get new grant after that to continue
- Natural Sciences capped all TA appointments for GRC or USAP awardees at 50%
- No idea about left over USAP funds (they don't know if they have them)
- Still had to meet a “need” requirement, so it would still need to be FAFSA based or something else need-based
- Maybe we need to focus on reviewing Graduate Division processes?
 - Seem to only focus on recruitment, not retention
 - Need responsibilities of people as well...
 - Maybe address what's being done or not done
- Feedback for students
 - How do we address this?
 - Send to individuals or all students
 - Maybe need direct feedback from GRC and Graduate Division, so we can put them into the letter
 - Need to address the potential to aid international students
 - Need to keep GRC and USAP issues separated
 - Email back to students...
 - We have met with reps from GRC and Graduate Division
 - We value their feedback, it was critical in this process
 - We will draft a letter to all students clarifying the process and using good language
- Magazine for GROW (The Mullet)
 - Polling students without emails??
 - We could sponsor an event to get people together
 - Summer bash of sorts
 - Get some information
 - Mullet competition
 - Summer mullet bash
 - Send email looking for “input” on things to stick in the magazine (nominations/suggestions)
 - Katie will draft something
- Officer Packets
 - 10-15 minute (powerpoint) presentation
 - What job entails
 - What you have done

- Hit on things that you think will help people understand your job
- Let everyone know what everyone's job is
- Hooper house on Bear Creek has been rented out to host transition meeting
 - Food
 - Screen + Projector
 - Living Room + Kitchen
- ASCEND Application
 - Not prepared yet
- GSA Code of Ethics
 - Katie compiled a list from other campuses
 - Tabled until later

Next meeting on June 15th @ 10:00am.

Meeting adjourned at 2:33pm.
