Graduate Student Association Meeting Minutes

Date: August 2\textsuperscript{nd}, 2013
Call to Order: 2:04 pm
Location: KL474

In Attendance:
- Henry Pai, President
- Eddie Gibb, Academic Affairs Officer
- Jason Davis, External Vice President
- Janelle Szary, Internal Vice President
- Aaron Cowles, Public Relations-Community Outreach Officer
- Brandon Stark, Secretary
- Alyse Pittman, Treasurer
- Kristynn Sullivan, Ex Officio
- Rachael Martin, Staff Liaison
- Josh Franco, UAW2865 Representative

Previous Meeting Minutes Approved

Old Business:

1. Final Updates:
   a. Rachael’s involvement in GSA
      i. Update: Reiterate Rachael to be invited to all GSA meetings
   b. Lyceum Series Submission
      i. Update: Completed
   c. Graduate Dean Interviews
      i. Update: Three interviews completed
      ii. Update: Fourth called out sick – will reschedule
   d. GROW
i. Graduate Student Panel: August 13th, 11:40-12:25pm and lunch at 12:30pm
ii. Available for attendance: Henry, Jason, Aaron, Brandon, Eddie
iii. Topics: Q&A, Small plug about GSA
e. GSA Directory
   i. Update: Completed

2. Ongoing Action Items
   a. Last Year’s Budget
      i. Update: Still awaiting further information
   b. Split GRC Assignment
      i. Discussion
         1. Expected separation between graduate academic program management and research management
   ii. Graduate Council Seat Discussion
      1. Maintain as President’s committee assignment
   iii. Research Council Seat Discussion
      1. Very important seat
      2. Suggestion: Needs to be a reliable member – Kristynn
      3. Suggestion: Assign a GSA member
      4. Resolution:
         a. GSA Secretary has no mandatory Committee Assignment
      b. Brandon volunteers
   c. Committee Rally Planning
      i. Discussion
         1. Include tie-in with Ice Cream Social
         2. Suggested Date: Sept 5th, 2013
         3. Overview of committees gathered so far
            a. See last year’s committee assignments
            b. Need to complete list by August 22nd
            c. Email to the various committee contacts
         4. Reiterate need for flyers and advertisement
         5. Does the Committee form need updating? – Eddie
      ii. Action Item:
         1. Email various committee contacts
         2. Draft email for announcement
         3. Contact Jen when ready for further planning
   d. Delegate Assembly
       i. Discussion
          1. Suggestion: Define member’s roles - Henry
          2. Suggestion: Bring small meetings with the various Deans - Henry
e. Grad Pad Funding/Beer Garden  
   i. Update: Charles Nies mentioned something about furniture - Kristynn  
   ii. Action Item: Kristynn to investigate  

f. GSA Website Project  
   i. Update: Project Initiated with UC Merced Media  
      1. Hope to launch by Aug 13th  

gh. GSA Dropbox  
   i. Update: Will distribute  

h. GSA Facebook/Social Media Campaign  
   i. No Update: Request a group photo  
   i. No Update: Waiting on more information  

j. Grad School Fair  
   i. No Update: Suggestion to utilize Delegate Assembly  

k. Castle Space Meeting  
   i. Update: Meeting tentatively scheduled for Aug 14th  

New Business:  

1. Introduced by: Henry  
   a. Action Item: Budget Discussion  
      i. Budget Allocation Discussion  
         1. Mandatory 5% towards Student Union – Kristynn  
         2. Request for last year’s budget  
         3. In past years, majority of budget went towards Travel Grants – Kristynn  
         4. Suggestion to continue to request 50% Travel Grant match promised by Sam Traina, Graduate Dean (atto promise)  
         5. Two students going to UCSA Congress will need a check for $145 per student  
         6. In the past, undergraduate ASUCM supported trip due to GSA’s small budget- Kristynn  
      ii. Decision:  
         1. Request last year’s budget  
         2. Allocate budget at next meeting  

b. Action Item: GSA Yearly Events and GSA Leadership Program  
   i. Discussion  
      1. GSA Yearly Events (What to keep and when)  
      2. GSA Leadership Programs (Orientation, officer training, election, etc.)  
      3. New information on Committee Rally – Eddie
4. New information for Service – Aaron
5. Under consideration: GSA Leadership event?
6. Proposed: Hot Chocolate Social for Winter Break?

**Yearly Events**

<table>
<thead>
<tr>
<th>Event</th>
<th>Assigned Lead</th>
<th>Date</th>
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<tbody>
<tr>
<td>Committee Rally</td>
<td>Eddie</td>
<td>~Sept</td>
</tr>
<tr>
<td>Ice Cream Social (One per Sem)</td>
<td></td>
<td>~with Committee Rally ~TBD</td>
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<tr>
<td>Hot Chocolate Social</td>
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<td>Winter Break</td>
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<tr>
<td>Committee Orientation</td>
<td>Eddie – Coordinate with</td>
<td>(2 weeks after Rally)</td>
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<td></td>
<td>Rachael</td>
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**Open Meetings**

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Committee Thank You</td>
<td>~Spring</td>
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<tr>
<td>Delegate Assembly</td>
<td></td>
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<tr>
<td>National Day of Service</td>
<td>Sept 11th, 2013</td>
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**GSA Leadership**

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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Elections</td>
<td>~April</td>
</tr>
<tr>
<td>Officer Transition Meeting</td>
<td>~June</td>
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<tr>
<td>Leadership Training</td>
<td>~Fall</td>
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**ii. Decision:**

1. Consult with Rachael on available funding for social events (ice cream, hot chocolate socials)

c. **Meeting Recap:** Henry met with Heather Wilensky, *Director of Alumni Relations* – July 31st

i. **Discussion:**

1. UCOP Representatives visit to discuss Promise for Education Campaign
2. Fundraising for need-based, Californian students
3. Promissory funding model
4. Only for undergraduate students

ii. **Consensus:**

1. Does not benefit graduate students
2. Not a GSA priority

d. **Update: CIO Search**

i. **Discussion:**

1. Arrived at next phase
2. Will engage in meetings and Skype interviews
2. Introduced by Eddie
   a. Action Item: Committee Orientation
      i. Discussion:
         1. Possible date (Sept 12th or 19th)
         2. Last year had light snacks
         3. Suggestion: Bring Jane Lawrence to speak
         4. Contact Rachael and Jen for assistance
         5. Suggestion: Bring a panel of previous committee members to
discuss their experience.
      ii. Action Item: Continue planning event

3. Introduced by Josh Franco (Representing UAW 2865)
   a. Update
      i. Upcoming bargaining sessions
         1. Looking to secure better wages, better healthcare
      ii. Point of Contacts
         1. Eric Chiu, Chair
         2. Patrick Wilkinson, Recording Secretary

4. Introduced by Brandon
   a. Action Item: GSA Email Archival
      i. Discussion:
         1. Suggestion: CC GSA email account on all GSA related
communication
         2. Keep an official record of all discussions for archival purposes
      ii. Decision: Approved

5. Introduced by Aaron
   a. Action Item: National Day of Service
      i. Discussion:
         1. Working with Vernetta Doty to set up a service project on Sept
11th
         2. Aim to develop community with incoming graduate students
         3. Looking to have 25-50 volunteers
         4. Helping to clean Lake Yosemite
         5. Working with undergraduate students, but on separate assignments
         6. No food provided
         7. Need to know by Sept 6th
         8. Advertisement plan: Announce at GROW, email announcement,
word-of-mouth

ii. Action Item:
   1. Continue developing plan
   2. Prepare GROW announcement

b. Action Item: Other Service Projects
   i. Discussion: Graduate Student Tutoring
      1. Arrange for graduate students to tutor/mentor at a local middle/high-school.
      2. Payment in warm/fuzzing feelings
   ii. Discussion: Science Fair with Boys & Girls Club
      1. Initial thoughts and planning

c. Action Item: Café Scientfic
   i. Discussion:
      1. Contact person: Erin Stacy
      2. GSA asked to provide monetary support
      3. Still looking for a suitable location
      4. Still looking for additional speakers

6. Introduced by Kristynn
   a. Action Item: VC for Business and Administrative Services Committee Search
      i. Discussion:
         1. VCBAS manages:
            a. Business and Financial Services
            b. Human Resources
            c. Facilities Management
            d. Construction and Design
            e. Campus Police
            f. Environmental Health and Safety
            g. Administrative Operations
            h. Early Childhood Education Center
      ii. Request:
         1. Kristynn to solicit suggestions and characteristics to look for
         2. Will send out email

Action Items
1. Henry to coordinate with Rachael for next meeting
   a. Suggested dates: August 12th or 13th
2. Email out fall semester availability
   a. Note: Rachael works 9am-2pm
Request

1. Pictures of Cats – *Jason*
   a. Motion Approved

Next Meeting:
Tentatively scheduled August 12th, 13th